

Higher Education Challenge Grant Project
'Enhancing Educational Outcomes for Plant Genetic Resources Conservation and Use'
Meeting Minutes for June 4, 2020 via Microsoft Teams, 12-1:30pm Mountain

Attending: Pat Byrne, CSU Soil and Crop Sciences
Maria Munoz-Amatriain, CSU Soil and Crop Sciences
Jill Zarestky, CSU School of Education
Kierra Jewell, CSU Soil and Crop Sciences
Walter Suza, ISU Agronomy
Gayle Volk, USDA-ARS, Fort Collins
Candy Gardner, USDA-ARS, Ames
Gary Kinard, USDA-ARS, Beltsville
Deana Namuth-Covert, Dr. D's Genetics LLC
Peter Bretting, USDA-ARS, Beltsville

1. Pat refreshed the team on the long-term goals and specific objectives. (See meeting agenda/proposal documents for details.)
2. Comments from Peter, introducing the need for this project and its outcomes.
3. Introductions, including everyone's positions and project roles
4. Update on NIFA award (PB) – CSU's sponsored project office is working on the award paperwork, subawards, split of indirect costs, etc. The money is on its way!
5. Making a public announcement – working with our communications people to plan a coordinated announcement (all 3 organizations, and multiple CSU colleges). Stay tuned for an update from **Pat** in this regard.
6. Updates on training activities during the past year (GV) – materials development is underway – see update document and spreadsheet from Gail (email on 6/4/20) regarding ebooks and online resources. No quizzes or assessments yet.
7. How we'll communicate:
 - a. Private project website just for our own use
 - b. Monthly teleconferences via Teams. Sub-groups may want to meet more often - TBD.
 - c. Chat, timelines, and small file sharing via Teams. **Walter** will explore Trello for team use.
 - d. Large file sharing (videos), likely via Dropbox. (Jill has 2TB for about \$100 per year). **Everyone check on your Dropbox access.**
8. Summer goals
 - a. **Pat** will start working on nominees for the Advisory Council – consider desired roles, expertise etc.
 - b. Field video recording and course outlines (with list of objectives for modules and assignments)- **Maria, Deana, and others**
 - d. Evaluation/assessment plans – **Jill** to start drafting, coordinate with **Deana and Gayle**
 - e. **Kierra** – launch team website
9. Other issues
 - Running the grad course. Need to plan timing and approvals for this.

- Evaluation – get a plan started early. Goal for this summer. Integrated throughout the project and purposefully iterative (formative and summative).
- Developing a website – part of project dissemination, different from our internal site
- Invite people to do guest video lectures
- **Walter** to share his editorials
- Gayle has an intern who may be a good fit for the project later
- GRA recruitment – need to strategize for broad dissemination and recruitment of students from diverse backgrounds